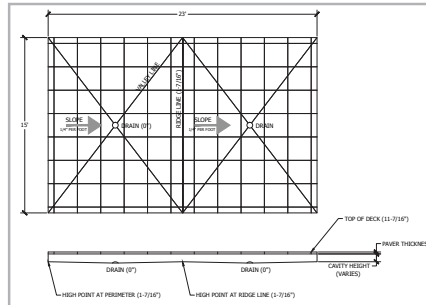


# Take Off Request Check List Form

## IMPORTANT

In order to provide our customers with accurate quotations, Bison provides CAD Take-off assistance. Please complete the check list along with submitting architectural plans and elevations to us. As soon as we receive all these items, we can begin your product estimate. There is no charge for the first take-off but there may be a charge for multiple revisions and changes. Allow 7-10 days for this service.

[For assistance, click here to see page 2: Sample Plan and Section Views.](#)



## PLEASE SUPPLY THE FOLLOWING REQUIRED INFORMATION

- Project Name
- Project Location/Address
  
- Projected start date
  
- Architectural plan view or drawing of roof deck to scale:
  - Show locations of thresholds, drains, scuppers & other penetrations
  - Provide perimeter dimensions & form of containment
  - Direction of roof slope with all ridge lines (high points) and valleys

### Section views:

- What is the cavity height (top of waterproofing plus insulation to bottom of surface material)?
- Describe surface material. For example, 2' x 2' Bison Wood Tile, 2' x 2' Concrete Paver, etc.
- What is the thickness of the of the surface material?

## Optional Information

- Contractor and phone number
- Architect and phone number

### Special considerations:

- If deck is on grade (ground), show cavity height at door threshold and corners of deck.
- If installing joist and plank, a framing plan is required.

Please provide the following information if possible:

Building Type:

Insulation

Mfr:

Waterproofing Material

Mfr:

Roofing Material

Mfr:

Other

Mfr:

